

**AGENDA
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
NOVEMBER 6, 2013**

1. Mayor Mezzo will call the regular meeting to order at _____ **p.m.**
2. Pledge of Allegiance to the flag.
3. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **October 1, 2013**. Each member received a copy for review.
4. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the monthly reports of **October**. Each member received copies for review.
5. Motion by Burgess _____ to recess to Executive Session at _____ **p.m.** for discussion on the following: **Real Estate Negotiations** (Downtown Properties) and **Pending Litigation** inviting in _____.
- Mayor Mezzo will reconvene the meeting at _____ **p.m.**
6. Discussion/possible action on matters emanating from Executive Session.
7. Motion by Burgess _____ that the Board of Mayor and Burgesses recess to the **Retirement Board** at _____ **p.m.**
- Mayor Mezzo will reconvene the meeting at _____ **p.m.**
8. Public Comment – Open Topic
9. Burgess Comments – Open Topic
10. Mayor Mezzo shall appoint **Helen F. Borbas**, 71 Osborn Road Apt. 4M, Naugatuck, CT 06770 as a tenant commissioner on the **Naugatuck Housing Authority**, filling the expired term of Debra Miller, term to expire October 1, 2018.
11. Mayor Mezzo shall appoint **Marie G. Maroney**, 53 Conrad Street Apt. 7C, Naugatuck, CT 06770 as a tenant commissioner on the **Naugatuck Housing Authority**, filling the unexpired term of Reverend Bruce Wood, term to expire October 1, 2015.
12. Mayor Mezzo shall appoint **Controller Robert W. Butler, Jr.** as liaison to the **Senior Center Carriage House Account Committee**.
13. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the reappointment of **Steven Rosenblatt**, 1 Elaine Court, Prospect, CT 06712 as a member of the **Human Resource Development Board**, term to expire October 1, 2016.

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14. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the reappointment of **Jennifer Dupont** (D), 111 Partridgetown Road, Naugatuck, CT 06770 as a **Zoning Citation Hearing Officer**, term to expire November 1, 2015.
15. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the reappointment of **Matthew Erickson** (R), 81 Clearview Circle, Naugatuck, CT 06770 as a **Zoning Citation Hearing Officer**, term to expire November 1, 2015.
16. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the reappointment of **Ralph Gilnack** (R), 66 Tanglewood Lane, Naugatuck, CT 06770 as a **Zoning Citation Hearing Officer**, term to expire November 1, 2015.
17. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute **three Subordination Agreements** and related documents on the Borough of Naugatuck Small Cities Loans for the **Young Men's Christian Association (YMCA) at 284 Church Street** in a form approved by borough counsel.
18. **The following will be read for the record:**
The bid approved at the October Board of Mayor and Burgesses meeting for the **"Sale of a 2003 Car Mate Utility Trailer"** to Total Energy, 14 Townline Road Unit D, Wolcott, CT 06716 in the amount of **\$400.00** has been withdrawn by the buyer due to confusion in the lot where the trailer was stored and viewed. The Public Works Department will now take possession of the trailer and put it into use.
19. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Mezzo to execute all contracts and related documents for the **"Police Department DDC Control System Upgrade for Building Heating and Cooling HVAC Control"** to SNE Building Systems, Inc., 29 Kripes Road, P.O. Box 575, East Granby, CT 06026 in the amount of **\$11,280** as recommended by Lieutenant Gregory Dean.
20. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Mezzo to execute all contracts and related documents for **"Snow and Ice Control – Sand"** to the following vendors as recommended by Public Works Director James Stewart; as if read:

Haynes Materials
32 Progress Avenue
Seymour, CT 06483

in the amount of **\$12.00 per ton delivered**

H.I. Stone & Son, Inc.
313 Main Street North
Southbury, CT 06488

in the amount of **\$12.25 per ton delivered**

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21. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bids and authorize Mayor Mezzo to execute all contracts and related documents for **“Snow and Ice Control – Salt”** to the following vendors as recommended by Public Works Director James Stewart; as if read:

Cargill Deicing Technology
24950 Country Club Boulevard, Suite 450
North Olmsted, OH 44070
for **Rock Salt delivered** in the amount of **\$54.98 per ton**
for **ClearLane Treated Salt delivered** in the amount of **\$77.24 per ton**

International Salt Company LLC
655 Northern Boulevard
Clarks Summit, PA 18411
for **Rock Salt delivered** in the amount of **\$56.40 per ton**
for **Ice B’ Gone Treated Salt** in the amount of **\$76.40 per ton**

22. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the following vendors for the **“Winter Snow Plowing, Sanding and Snow Removal”** based on the Request for Qualifications and pursuant to receipt of any final documentation as recommended by Public Works Director James Stewart; as if read:

P&H Paving and Construction, LLC
70 Rimmon Hill Road
Beacon Falls, CT 06403

Brown Roofing
P.O. Box 1171
Naugatuck, CT 06770

Big K’s Landscaping
256 Hillside Avenue
Naugatuck, CT 06770

Naugatuck Tree Service
9 Merriam Lane
Prospect, CT 06712

L. Roberts & Sons Construction
50 East Waterbury Road
Naugatuck, CT 06770

Schmitz & Sons, LLC
34 Little River Drive
Naugatuck, CT 06770

SMC Enterprises, LLC
443 Chipman Street Extension
Waterbury, CT 06708

G & L Excavating
P.O. Box 429
Naugatuck, CT 06770

23. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the following vendors for the **“Winter Snow Plowing, Sanding and Snow Removal”** to the following contractors in the event of a breakdown or emergency as recommended by Public Works Director James Stewart; as if read:

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Bellmare Tree Service
105 Oak Street
Naugatuck, CT 06770

RKJR Enterprises, LLC
P.O. Box 7011
Prospect, CT 06712

24. Motion by Burgess _____ that the Board of Mayor and Burgesses refer to the Joint Boards of Mayor and Burgesses and Board of Finance a transfer request of **\$94,988** from **Contingency** to **Public Works Department – Road Side Boom Mower** as recommended by Public Works Director James Stewart.
25. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute all contracts and related documents to approve the subdivision **road acceptance of a portion of Adriatic Lane** from road station 0+00 to station 1+87.79 and the **road acceptance of a portion of Wisteria Drive** from road station 21+50 to station 32+09 for a total of 1246.79 lineal feet of roadway by the Borough of Naugatuck as town roads as described in the warranty deed as recommended by Borough Engineer Wayne Zirolli and the Planning Commission, subject to borough attorney approval.
26. Motion by Burgess _____ that the Board of Mayor and Burgesses refer the proposed **acceptance of roads** as listed in the **Draft Borough of Naugatuck Unaccepted Street Summary dated November 1, 2013** to the Planning Commission for a report pursuant to Section 8-24 of the General Statutes as recommended by Borough Engineer Wayne Zirolli.
27. Motion by Burgess _____ that the Board of Mayor and Burgesses refer the proposed **AT&T Cell Tower at the Heights Property – Spring Street** to the Planning Commission for a report pursuant to Section 8-24 of the General Statutes as recommended by Borough Engineer Wayne Zirolli.
28. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Public Works Director James Stewart to accept payment **in the amount of \$24,297.07** from Yankee Gas as a payment **in lieu of final asphalt road trench paving related to the Yankee Gas Main and Service Replacements on Hoadley Street**.
29. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Mezzo to apply for and enter into a grant with the **Department of Mental Health and Addiction Services** as recommended by Christina Gamble, Acting Director of Naugatuck Youth and Family Services.
30. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Controller Robert W. Butler, Jr. to refund the following tax refunds approved by Tax Collector James Goggin; as if read:

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Armiento, Aaron **\$15.23**
29 Alison Avenue
Naugatuck, CT 06770
2012-01-898 Overpaid MV

Bank of America Leasing & Cap LLC **\$305.31**
2059 Northlake Parkway
Tucker, GA
2011-01-12890 c/c 1205 Sold 11/11 VIN# 5TFLU52198X013210

Barbosa, Jose or Carley **\$190.85**
88 Hickory Road
Naugatuck, CT 06770
2012-01-1358 c/c 1545 Plate Return 03/13

Barker, Jesse or Elizabeth **\$10.40**
345 Rivermoor Drive
Marietta, PA 17547
2011-01-13996 c/c 1175 PA Resident 08/12

Bennett, Richard or Cynthia **\$2,478.34**
27 Hackett Street
Naugatuck, CT 06770
2012-03-40808 Overpaid Real

Brochard, Laura **\$3.40**
1081 New Haven Road 6E
Naugatuck, CT 06770
2012-01-2866 Overpaid MV

Canale, William and Jean **\$801.35**
7 Cadbury Place
Naugatuck, CT 06770
2008-03-41467 c/c 1498 Adj Vets Exempt
2009-03-41463 c/c 1502 Adj Vets Exempt
2010-03-66418 c/c 1503 Adj Vets Exempt
2011-03-41484 c/c 1505 Adj Vets Exempt
2012-01-3561 c/c 1439 PL Return 08/13
2012-03-3562 c/c 1440 PL Return 08/13

Cayer, Lynne or Roy **\$11.66**
112 Sunburst Road
Naugatuck, CT 06770
2012-01-4066 Overpaid MV
2012-01-4067 Overpaid MV
2012-01-4068 Overpaid MV

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Chipelo, Maria **\$187.10**
274 Scott Street
Naugatuck, CT 06770
2012-03-41763 Overpaid Real

Cirillo, Nancy **\$30.02**
9 Phyllis Avenue
Naugatuck, CT 06770
2012-01-4429 c/c 1769 PL Return 07/13

Delitta, Elvia and Bendette **\$21.56**
279 Crestwood Drive
Naugatuck, CT 06770
2012-01-6226 c/c 1552 Plate Return 07/13

Dion, Phillip **\$113.05**
771 Beacon Valley Road
Naugatuck, CT 06770
2011-01-6702 c/c 925 Sold 03/12

Farrell, Bryan or Cheryl **\$34.05**
80 Geraldine Drive
Naugatuck, CT 06770
2012-01-7751 c/c 875 PL Return 05/13

Festa, Kimberly **\$32.26**
43 Cooke Street
Plainville, CT 06062
2012-01-7990 Overpaid MV

Finlay, Andrew **\$92.69**
32 Fairfield Court
Naugatuck, CT 06770
2012-01-8069 c/c 1768 PL Return 01/13

Gerrish, Theodore **\$15.23**
162 Applewood Lane
Naugatuck, CT 06770
2012-01-9021 c/c 1285 PL Return 08/13

Gerrity, Helen or Arthur **\$12.10**
256 Spencer Street
Naugatuck, CT 06770
2012-01-9026 c/c 923 Vet Exempt

Green, Janet **\$45.70**
151 Andrew Avenue Unit 163
Naugatuck, CT 06770
2012-01-9628 c/c 1295 PL Return 08/13

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Gruner, Colin M. **\$403.94**
925 Oronoke Road Unit 24C
Waterbury, CT 06708
2011-01-9890 c/c 1391 Non Resident

Guyeski, Mark or Giagioni, Kellie **\$82.88**
15 Peppermill Court
Naugatuck, CT 06770
2012-01-9913 c/c PL Return 07/13

Hadzega, Alan or Donna **\$5.00**
41 Pearl Road
Naugatuck, CT 06770
2012-01-9936 Overpaid MV

HSBC Mortgage c/o Corelogic **\$420.25**
1 Corelogic Drive
Westlake, TX 76262
2012-03-42859 Overpaid Real Donovan, Michael and Darlene 320 Mulberry Street

Honda Lease Trust **\$41.22**
600 Kelly Way
Holyoke, MA 01040-9681
2012-01-10824 c/c 1164 Plate Return 08/13 VIN# 1HGCP2FA42AA192288

Honda Lease Trust **\$183.68**
600 Kelly Way
Holyoke, MA 01040-9681
2012-01-10784 c/c 1304 Sold 04/13 VIN# 2HGFG1B68AH519146

Honda Lease Trust **\$195.78**
600 Kelly Way
Holyoke, MA 01040-9681
2012-01-10787 c/c 1085 PL Return 06/13 VIN# 5FNYP4H51BB104283

Honda Lease Trust **\$259.84**
600 Kelly Way
Holyoke, MA 01040-9681
2012-01-10835 c/c 1280 Sold 04/13 VIN# 5FNRL3H25ABO88052

Honda Lease Trust **\$268.80**
600 Kelly Way
Holyoke, MA 01040-9681
2012-01-10754 Vets Exempt Andrew Dolyak VIN# 1HGCP2F31BA151143

Honda Lease Trust **\$993.68**
600 Kelly Way
Holyoke, MA 01040-9681

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2012-01-10831 c/c 1534 Sold 07/13 VIN# 5FNRL3H41ABO95372
2012-01-10764 c/c 1493 Sold 04/13 VIN# 2HGFA1F51AH304615
2012-01-10785 c/c 1589 Sold 04/13 VIN# 1HGCSIB76AA013839
2012 01-10770 c/c 1630 Sold 08/13 VIN# 1HGCP2E39AA166358
2012-01-10792 c/c 1588 Sold 06/13 VIN# 19UUA8F56CA011214
2012-01-10816 c/c 1236 Sold 52013 VIN# 2HGFA1F50AH304802

Hursid, Fevzi **\$11.20**
44 High Street
Naugatuck, CT 06770
2012-01-11112 c/c 1487 Plate Return 08/13

ION Bank **\$134.40**
P.O. Box 370
Naugatuck, CT 06770
2012-03-41451 c/c 1634 Insufficient Exemption 7 Cadbury Place

Lightsey, Elvin **\$40.32**
24 Bridle Trail Drive
Naugatuck, CT 06770
2012-01-13500 c/c 767 PL Return

Lingl, Robert **\$39.87**
170 Aetna Street
Naugatuck, CT 06770
2012-01-13578 c/c 756 PL Return 05/13

Lopes, Abel **\$17.47**
96 Hickory Road
Naugatuck, CT 06770
2012-01-13741 c/c 1303 Plate Re 08/13

Maier, Jennifer or Thomas **\$58.38**
15536 8th Avenue
NE Shoreline, WA 98155
2011-01-14363 c/c 1061 Insurance Receipt 03/12

Marks Electric **\$10.86**
P.O. Box 1212
Middlebury, CT 06762
2012-04-30525 Overpaid

Mayfield, Michael **\$50.62**
23 Hopkins Hill Road
Naugatuck, CT 06770
2012-01-15035 c/c 828 PL Return 05/13

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Miller, Gerald or Julie **\$12.99**
76 Longview Terrace
Naugatuck, CT 06770
2012-01-15707 c/c 910 PL Return 07/13

Mingle, Christina **\$81.54**
1081 New Haven Road
Naugatuck, CT 06770
2012-01-15790 c/c 1509 PL Return 02/13

Mitchell, John or Karen **\$12.54**
151 Andrew Avenue
Naugatuck, CT 06770
2012-01-15851 c/c 1471 PL Return 08/13

Mitchell, John or Karen **\$18.37**
151 Andrew Avenue
Naugatuck, CT 06770
2012-01-15852 c/c 1470 PL Return 08/13

Northern Leasing Systems **\$2.00**
7303 SE Lake Road
Portland, OR 97267
2012-04-30632 Personal Property Overpaid

Nunes, Justin **\$62.40**
10 Vine Street
Naugatuck, CT 06770
2011-02-3413 c/c 1410 Totaled

O'Donnell, Wendy **\$11.65**
20 Leclair Court
Naugatuck, CT 06770
2012-01-17359 c/c 1452 Sold 08/13

Patel, Hitendra **\$16.13**
52 Olde Farm Lane
Naugatuck, CT 06770
2012-01-18003 c/c 1173 PL Return

Ragusa, Frank R **\$35.39**
104 Meadlark Road
Naugatuck, CT 06770
2012-01-19343 c/c 670 Return 07/13

Remillard, Bruce **\$54.66**
41 Corn Tassle Road
Naugatuck, CT 06770
2012-01-19702 Overpaid MV

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Rollinson, Alfred **\$89.15**
33 Casper Court
Naugatuck, CT 06770
2012-01-20321 Overpaid MV

Ryan, John V **\$38.53**
304 Evening Star Drive
Naugatuck, CT 06770
2012-01-20766 c/c 1265 Plate Return 08/13

Sallaku, Viola **\$31.36**
10 Acorn Hollow
Shelton, CT 06484
2012-01-20937 Board of Assessment of Appeals

Sarracco Mech SVCS Inc. **\$12.10**
71 Naugatuck Drive
Naugatuck, CT 06770
2012-01-21319 c/c 1266 Junked 08/13

Terry, Cynthia **\$18.37**
73 Bird Road
Naugatuck, CT 06770
2012-01-23690 c/c 1108 PL Return 08/13

Toyota Motor Credit Corp. **\$178.31**
P.O. Box 105386
Atlanta, GA 30848
2012-01-24114 c/c 1042 PL Return 07/13 VIN# 2T2BK1BAXACO73040

Toyota Motor Credit Corp. **\$208.32**
P.O. Box 105386
Atlanta, GA 30348
2012-01-24115 c/c 847 PL Return 05/13 VIN# JTDKN3DU4A0189455

USB Leasing LT **\$73.92**
1850 Osborn Avenue
Oshkosh, WI 54902
2012-01-24441 C/C 1445 Plate Return 08/13 VIN# YV1622FS9C2081270

USB Leasing LT **\$392.90**
1850 Osborn Avenue
Oshkosh, WI 54902
2012-01-24433 c/c 1273 Lease Terrace 02/13 VIN# W04GS5EC7B1004188

VW Credit Leasing LTD **\$42.56**
1401 Franklin BLVD
Libertyville, IL 60048
2012-01-24984 c/c 1379 Plate Return VIN# 3VWRZ71JXAM130697

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VW Credit Leasing LTD **\$140.22**
1401 Franklin BLVD
Libertyville, IL 60048
2012-01-24992 c/c 1078 Plate Return 07/13 VIN# WAUBFAFL5ANO34192

VW Credit Leasing LTD **\$423.36**
1401 Franklin Blvd
Libertyville, IL 60048
2012-01-24970 c/c PL Return 06/13 VIN# WAUJGAFC6CNO68461

Wells Fargo **\$110.43**
1 Home Campus
Des Moines, IA 50328-001
2012-03-50483 Overpaid Real Peter Wood, King Street

Wells Fargo **\$1,016.29**
1 Home Campus
Des Moines, IA 50328-001
2012-03-42129 Overpaid 1st Half Real Carvallis Homes, Tidmouth Court

Wells Fargo **\$6,151.09**
1 Home Campus
Des Moines, IA 50328-001
2012-03-40393 Overpaid Real Barry and Lynn Arnold 19 Shirley Street

31. Public Comment – Agenda Items
32. Burgess Comments/Sub-Committee Reports
33. Motion by Burgess _____ to adjourn the meeting at _____ **p.m.**

cc: Mayor/Burgesses/Controller/Administrative Assistant/File